

Overview and Scrutiny Committee Work Programme 2012/2013

(Updated: 28 September 2012)

Date of Meeting: 9 October 2012				
Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Air Quality	To review monitoring across the District and identify where responsibilities lie.	Committee request.	Sean Gregory Environmental Protection Officer	Lead Member for Public protection (Cllr Ilott) invited to attend.

Key to Reason for Consideration:

Scrutiny review – agreed topics for consideration at committee meetings; Policy development – to support the development of Council Policy; Monitoring – to examine responses to scrutiny reports and to check on progress on implementation of recommendations; Scheduling – to identify and agree potential topics for scrutiny; Information/Standing Item – to update/advise members on issues related to overview and scrutiny or regular committee item

Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
Planning and Building Control Enforcement	To receive a briefing	Committee request.	Andy Preston, Head of Public Protection and Development Management	Lead Member for Planning (Cllr Gibbard) invited to attend.
Date of Meeting: 27 November 2012				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Empty Homes Policy	The monitor the implementation of the Empty Homes Policy	Monitoring – the OSC have received briefings on the work to date and determined to retain it on the work programme to receive regular review during the year	Chris Stratford, Head of Regeneration & Housing; Tim Mills, Private Sector Housing Manager; Helen Town, Strategic Housing Officer	Lead Member for Housing (Cllr Pickford) to be invited to attend.

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Housing Strategy	To review the annual delivery plan.	Committee request.	Martyn Swann, Private Sector Housing Manager	Lead Member for Housing (Cllr Pickford) to be invited to attend.
Date of Meeting: 22 January 2013				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Date of Meeting: 12 March 2013				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
National Benefit Changes	To receive a further report on the introduction of National Benefit Changes, and what these will mean for CDC service delivery and residents.	Progress report following initial consideration (September, 2012)	Karen Curtin, Head of Finance and Procurement; Belinda Green, Benefits Manager	Lead Member (Cllr Wood) to be invited to attend.

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Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
Date of Meeting: 23 April 2013				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	

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Items to be allocated				
Draft Local Plan 2012	To receive an update following the public consultation	Policy development	Adrian Colwell, Head of Strategic Planning and the Economy	Report likely late 2012/ early 2013
Commissioning of services to Banbury CAB	Undertake monitoring once new service arrangements in place 12 months.	Committee request	Chris Stratford, Head of Regeneration & Housing; Martyn	

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			Swann, Strategic Housing Manager	
Community Transport and Dial-a-Ride	Undertake monitoring after 12 months of operation; ascertain value received following addition contribution.	Committee request	Chris Stratford, Head of Regeneration & Housing; Martyn Swann, Strategic Housing Manager	
RAF Bicester	To receive an update on development proposals.	Committee request following initial consideration (September, 2012)	Calvin Bell – Director of Development	
Banbury Brighter Futures	To receive an update on the Banbury Brighter Futures Project	Committee request following initial consideration (September, 2012).	Ian Davies – Director of Community and Environment	Lead Member for Banbury Brighter Futures (Cllr Donaldson) to be invited to attend, together with Lead Member for Housing Cllr Pickford)

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